

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: <b>J CARPIO CATERING SERVICES</b> Address: 176 A Tandang Sora Ave., Tandang Sora, Quezon City TIN: 616-999-875-00000 Account No.: 6521-0161-65 Telephone: 8722-8632	P.O. # <b>024-09-148</b> Date: September 13, 2024 Mode of Procurement: Small-Value Procurement
Bank: Landbank - Visayas Avenue Branch Email: jcarpiofoodandcatering@gmail.com	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

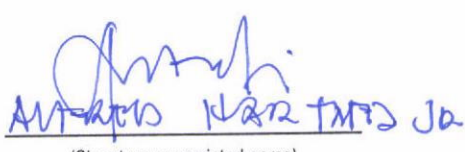
Place of Delivery: <u>Convergys One Building 6796 Ayala Ave. Legaspi Village, Makati City</u> Date of Delivery: September 16, 17, & 18, 2024	Delivery Term: September 16, 17 & 18 2024 Payment Term: w/in 30 days upon receipt of invoice and Certificate of Completion & Acceptance (Bank to Bank)
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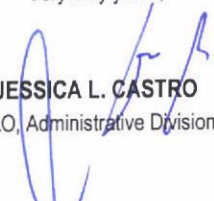
Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	pax	<p><b>Procurement of Food and Beverages for the Conduct of "Advance Arbitration Training for the States", inclusive of taxes, services, delivery, and other charges:</b></p> <p>Delivery Address: Convergys One Building 6796 Ayala Avenue corner Salcedo St., Legaspi Village, Makati City</p> <p><b>Event Date: September 16, 2024, 09:00AM - 05:00PM</b></p> <p>Minimum Inclusion:                      a. AM Snacks - Serving Time: on or before 7:45AM                      Serves in area specified by end-users  <u><b>For 50 pax - Set B</b></u>                      &gt; Bam I                      &gt; Dinner Roll                      &gt; Calamansi Juice                      &gt; Brewed Coffee  <u><b>For 10 pax - Set B</b></u>                      &gt; Avocado Sandwich                      &gt; Fresh Fruit                      &gt; Calamansi Juice                      &gt; Brewed Coffee                      b. Lunch - Serving Time: on or before 12:45PM                      Serves in area specified by end-users  <u><b>For 50 pax - Set B</b></u>                      &gt; Beef Salpicao                      &gt; Chicken Cordon Bleu                      &gt; Baked Salmon w/ Lemon and Mirin                      &gt; Chop Suey w/ Quail Egg                      &gt; Steamed Rice                      &gt; Buko Fruits Salad                      &gt; Orange Juice                      &gt; Brewed Coffee  <u><b>For 10 pax - Set B</b></u>                      &gt; Fruits and Nuts Salad                      &gt; Roast Chicken                      &gt; Baked Salmon w/ Lemon and Mirin                      &gt; Chop Suey                      &gt; Steamed Rice                      &gt; Buko Fruits Salad                      &gt; Orange Juice                      &gt; Brewed Coffee                      c. PM Snacks - Serving Time: on or before 3:30PM                      Serves in area specified by end-users  <u><b>For 50 pax - Set B</b></u>                      &gt; Pasta Pomodoro                      &gt; Chesse Cup Cake                      &gt; Soda                      &gt; Brewed Coffee  <u><b>For 10 pax - Set B</b></u>                      &gt; Pasta Pomodoro                      &gt; Garlic Bread                      &gt; Soda                      &gt; Brewed Coffee</p> <p>Note: No Pork and Blood Based Ingredients to be used due to dietary restriction of religion</p>	60	Php 1,050.00	Php 63,000.00

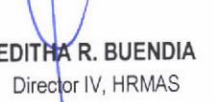
Stock No.	Unit	Description	Qty.	Unit Cost	Amount
2	pax	<p><b>Event Date: September 17, 2024, 09:00AM - 05:00PM</b></p> <p>Minimum Inclusion:  a. AM Snacks - Serving Time: on or before 7:45AM  Serves in area specified by end-users</p> <p><b><u>For 50 pax - Set C</u></b></p> <ul style="list-style-type: none"> <li>&gt; Palabok</li> <li>&gt; Puto w/ Cheese</li> <li>&gt; Red Iced Tea</li> <li>&gt; Brewed Coffee</li> </ul> <p><b><u>For 10 pax - Set C</u></b></p> <ul style="list-style-type: none"> <li>&gt; Egg Sandwich</li> <li>&gt; Fresh Fruit</li> <li>&gt; Red Iced Tea</li> <li>&gt; Brewed Coffee</li> </ul> <p>b. Lunch - Serving Time: on or before 12:45PM  Serves in area specified by end-users</p> <p><b><u>For 50 pax - Set C</u></b></p> <ul style="list-style-type: none"> <li>&gt; Beef ala Lengua</li> <li>&gt; Butter Chicken</li> <li>&gt; Grilled Fish w/ Teriyaki Sauce</li> <li>&gt; Fresh Lumpia w/ Peanut Sauce</li> <li>&gt; Steamed Rice</li> <li>&gt; Mango Sago Pudding</li> <li>&gt; Soda</li> <li>&gt; Brewed Coffee</li> </ul> <p><b><u>For 10 pax - Set C</u></b></p> <ul style="list-style-type: none"> <li>&gt; Tossed Green Salad</li> <li>&gt; Butter Chicken</li> <li>&gt; Grilled Fish w/ Teriyaki Sauce</li> <li>&gt; Fresh Lumpia w/ Peanut Sauce</li> <li>&gt; Steamed Rice</li> <li>&gt; Mango Sago Pudding</li> <li>&gt; Soda</li> <li>&gt; Brewed Coffee</li> </ul> <p>c. PM Snacks - Serving Time: on or before 3:30PM  Serves in area specified by end-users</p> <p><b><u>For 50 pax - Set C</u></b></p> <ul style="list-style-type: none"> <li>&gt; Jap Chae Noodles</li> <li>&gt; Banana Cup Cake</li> <li>&gt; Blue Lemonade Juice</li> <li>&gt; Brewed Coffee</li> </ul> <p><b><u>For 10 pax - Set C</u></b></p> <ul style="list-style-type: none"> <li>&gt; Jap Chae Noodles</li> <li>&gt; Toasted Bread</li> <li>&gt; Blue Lemonade Juice</li> <li>&gt; Brewed Coffee</li> </ul> <p>Note: No Pork and Blood Based Ingredients to be used due to dietary restriction of religion</p>	60	Php 1,050.00	63,000.00
3	pax	<p><b>Event Date: September 18, 2024, 09:00AM - 1:00PM</b></p> <p>Minimum Inclusion:  a. AM Snacks - Serving Time: on or before 7:45AM  Serves in area specified by end-users</p> <p><b><u>For 50 pax - Set D</u></b></p> <ul style="list-style-type: none"> <li>&gt; Tuna Carbonara</li> <li>&gt; Mini Cheese Pimiento</li> <li>&gt; Calamansi Juice</li> <li>&gt; Brewed Coffee</li> </ul> <p><b><u>For 10 pax - Set D</u></b></p> <ul style="list-style-type: none"> <li>&gt; Pesto Mozzarella Sandwich</li> <li>&gt; Fresh Fruits</li> <li>&gt; Calamansi Juice</li> <li>&gt; Brewed Coffee</li> </ul>	60	Php 800.00	48,000.00


Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		<p>b. Lunch - Serving Time: on or before 12:45PM Serves in area specified by end-users</p> <p><b><u>For 50 pax - Set D</u></b></p> <ul style="list-style-type: none"> <li>&gt; Beef Mechado</li> <li>&gt; Chicken Pastel w/ Crust</li> <li>&gt; Pan Seared Salmon w/ Pesto Cream Sauce</li> <li>&gt; Lumpiang Hubad w/ Peanut Sauce</li> <li>&gt; Steamed Rice</li> <li>&gt; Leche Flan with Cherry on Top</li> <li>&gt; Pineapple Juice</li> <li>&gt; Brewed Coffee</li> </ul> <p><b><u>For 10 pax - Set D</u></b></p> <ul style="list-style-type: none"> <li>&gt; Russian Salad</li> <li>&gt; Grilled Chicken</li> <li>&gt; Pan Seared Salmon w/ Pesto Cream Sauce</li> <li>&gt; Lumpiang Hubad w/ Peanut Sauce</li> <li>&gt; Steamed Rice</li> <li>&gt; Leche Flan with Cherry on Top</li> <li>&gt; Pineapple Juice</li> <li>&gt; Brewed Coffee</li> </ul> <p>Note: No Pork and Blood Based Ingredients to be used due to dietary restriction of religion</p> <p><i>Other Requirements:</i></p> <ul style="list-style-type: none"> <li>*Free-Flowing Water and Coffee and/or tea</li> <li>*Dishes must served in an aesthetic spread/buffet table with skirting</li> <li>*Supplier should provide the plates, utensils, cutlery, glasses and tissues</li> <li>*All left-over foods should be properly coordinated to end-user and be given to the authorized representative with food container/box.</li> <li>*At least two (2) personnel/server during event</li> <li>*Supplier is required to provide list of employees and list of equipment they will bring inside the venue</li> </ul> <p><i>Quality:</i></p> <p>Delicious; Meals are prepared in proper, hygienic and safe place; Big Serving; Spill-free; Freshly made (not specified), Delivered at specified time. Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately.</p> <p>The following documents shall be deemed to form and construed as part of this agreement:</p> <ul style="list-style-type: none"> <li>I. Quotation</li> <li>II. Menu</li> </ul>			
Total Amount in Words: <b>ONE HUNDRED SEVENTY FOUR THOUSAND PESOS ONLY</b>					Php <b>174,000.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:   
 (Signature over printed name)  
 SEP 15 2024  
 (Date)


Very truly yours,  
  
**JESSICA L. CASTRO**  
 CAO, Administrative Division

  
**EDITHA R. BUENDIA**  
 Director IV, HRMAS

Funds Available:   
 ALOBS: 02-01101-2024-09-593  
 Amount: ₱ 174,000.00

**ARIEL J. UBIÑA**  
 Chief Accountant

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184

  
**CHRISTIAN D. BUAT**  
 Admin Assistant I, Administrative Division